

**AGENDA  
REGULAR MEETING OF THE CARO CITY COUNCIL  
DECEMBER 2, 2024, 6:30 P.M.  
317 S STATE ST – COUNCIL CHAMBERS**

**CALL TO ORDER (Pledge of Allegiance)**

**AGENDA APPROVAL**

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

**COMMUNICATION:**

1. Charter Communications – Upcoming Changes
2. Downtown Development Authority Special Meeting Minutes November 26, 2024 (unapproved)

**CONSENT AGENDA:**

1. Regular Council Meeting Minutes – November 18, 2024
2. Invoices

**REGULAR AGENDA:**

1. Investment Maturing #1
2. Fire Department Bunker Gear
3. WWTP Replacement Truck
4. Snow Works Lease Renewal
5. Tuscola EDC Allocation

**ITEMS PENDING/POSTPONED:**

1. Gingerbread Festival People on Light Poles

**COMMITTEE/LIAISON POSITION REPORTS:** None

**MAYOR’S REPORT** – Written report submitted.

**MANAGER COMMENTS** – Written report submitted.

**CLERK’S REPORT** – Written report submitted.

**CLOSED SESSION:** Discuss City Manager Evaluation – MCL 15.268 Sec 8(a)

**ADDITIONAL PUBLIC COMMENTS**

**ADJOURN**  
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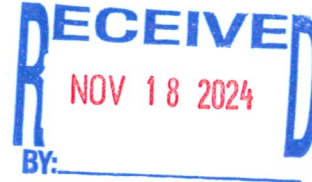


November 12, 2024



T3 P1 363 \*\*\*\*\*AUTO\*\*ALL FOR AADC 480

City Of Caro  
317 S. State Street  
Caro, MI 48723-1725



**Re: Upcoming Changes to Channel Line Up**

Dear Franchise Official,

This letter will serve as notice that on or around November 7, 2024, Spectrum Mid-America, LLC ("Spectrum"), will launch carriage of four new Spectrum Marketing Channels (HD) on channels 2417, 2421, 2422, and 2423 on the Vassar, MI channel line-up serving your community.

In addition, the following channels have been rebranded:

- On or around November 11, 2024, *Music Choice Reggae* will temporarily change to **Music Choice Classic Christmas** on channels 914 & 1912.
- *Bally Sports Regional Sports Network* has been rebranded to **FanDuel Sports Networks** on channels 33, 88, 212, 219, 776, & 777.
- *FORO TV* has been rebranded to **N+FORO** on channels 312 & 845.
- *Israeli Network* has been rebranded to **Israel+** on channel 2762.

If you should have any questions about this change, please feel free to contact me at (616) 607-2380.

Sincerely,

Derrick Mathis  
Manager, State Government Affairs – Michigan  
Charter Communications

**CITY OF CARO DOWNTOWN DEVELOPMENT AUTHORITY  
SPECIAL MEETING**

November 26, 2024 at 12:00 p.m.  
Council Chambers

Chairman Randy Whittaker called the Downtown Development Authority Special Meeting to order on November 26, 2024, at 12:00 p.m. in the Council Chambers.

Present: Chairman Randy Whittaker, Commissioner Thomas Bardwell, Susan Holder, Sonya Otremba, Mayor Karen Snider

Absent: Bob Wolack, Councilor Charlotte Kish

Others: Rita Papp – City Clerk

**ELECTION OF OFFICERS** – Chairperson, Vice Chairperson, Secretary, Treasurer

**Motion by Otremba, seconded by Commissioner Bardwell to postpone the election of officers to the next regular scheduled meeting.**

**Motion carried.**

**COMMUNICATONS**

1. Emails from Citizens

**APPROVAL OF AGENDA**

**Motion by Otremba, seconded by Commissioner Bardwell to approve the agenda as presented.**

**Motion carried.**

**PUBLIC COMMENT**

Nancy Barriger – Commented on social media posts regarding Farmers Market.

Carol Carter – Commented on concerns regarding Farmers Market.

Mike Papp – Commented on concerns regarding Farmers Market.

Tracy Robinson – Commented on the Farmers Market participation in the Food Navigator Program.

**APPROVAL OF MINUTES** – October 9, 2024 & October 17, 2024

**Motion by Otremba, seconded by Mayor Snider to approve the minutes of October 9, 2024 & October 17, 2024 as presented.**

**Motion carried.**

**FINANCIAL REPORT** – October 2024

**Motion by Holder, seconded by Otremba to accept the Financial Report – October 2024 as presented**

**Motion carried.**

## **BUSINESS ITEMS**

### **1. DDA Director Position**

**Motion by Holder, seconded by Otremba to approve the job description of the Part Time DDA Assistant as presented and authorize Clerk Papp to add the nondiscrimination clause to the posting and post the position with the deadline of December 10, 2024.**

**Motion carried.**

### **2. DDA Treasurer Position**

**Motion by Holder, seconded by Mayor Snider to postpone this matter until the next regular scheduled meeting.**

**Motion carried.**

### **3. 2025 Meeting Schedule Approval**

**Motion by Holder, seconded by Commissioner Bardwell to approve the 2025 DDA Meeting Schedule as presented.**

**Motion carried.**

### **4. Farmers Market Event During Gingerbread Festival**

**Motion by Otremba, seconded by Holder to contract with Lauren Amellal to coordinate the Farmers Market event during Gingerbread Festival up to 20 hours at her previous hourly rate with a starting date of November 26, 2024 and ending date of December 11, 2024.**

**Motion carried.**

## **ADDITIONAL PUBLIC COMMENT**

Trevor Keyes, EDC Director – Commented on EDC opportunities & resources for the DDA.

Nancy Barriger – Inquired on communication with vendors and end of year financial impact report.

**Motion by Otremba, seconded by Mayor Snider to adjourn the meeting at 12:59 p.m.**

**Motion carried.**



Rita Papp  
City Clerk



**REGULAR MEETING OF THE CARO CITY COUNCIL**  
**November 18, 2024, 6:30 P.M.**  
**Council Chambers, 317 S. State St., Caro, MI 48723**

Clerk Rita Papp called the regular meeting of the City Council to order on November 18, 2024, at 6:30 p.m. in the Council Chambers.

Oath of Office, Mayor – Karen Snider

Oath of Office, Council Members – Emily Campbell, Doreen Oedy, Heidi Parker, & Jill White.

Present: Mayor Karen Snider, City Council: Emily Campbell, Greg Hutchison, Charlotte Kish, Doreen Oedy, Heidi Parker, and Jill White

Absent:

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Brian Newcomb – Police Chief, and other guests

**AGENDA APPROVAL**

**24-M-244**

**Motion by Campbell, seconded by Kish to approve the agenda as presented.**

**Motion Carried.**

**PUBLIC COMMENT – AGENDA ITEMS ONLY: None**

**PRESENTATION:**

1. Tuscola County Fair Board Annual Report – Neil Jackson

**CONSENT AGENDA:**

1. Regular Council Meeting Minutes – November 4, 2024
2. Invoices
3. Department Reports
  - A. Police Report – Chief Brian Newcomb
  - B. Fire Report – Chief Randall Heckroth
  - C. Code Enforcement Report – Randall Heckroth

**24-M-245**

**Motion by Kish, seconded by Campbell to approve the consent agenda as presented including invoices.**

**Motion Carried.**

**REGULAR AGENDA: (action required)**

1. Pro-Tem

**24-M-246**

**Motion by Campbell, seconded by Oedy to approve the recommendation of Mayor Snider and re-appoint Charlotte Kish as Mayor Pro-Tem for the remainder of her term set to expire 2026.**

**Roll call vote: Campbell – yes, Hutchison – yes, Kish – yes, Oedy – yes, Parker – yes, White – yes, Mayor Snider – yes.**

**Motion carried.**

2. Re-Appointments

**24-M-247**

**Motion by Kish, seconded by Campbell to approve the following re-appointments:**

**Doreen Oedy - Tuscola County Fair Board Council Liaison  
Heidi Parker - Tuscola County Commissioners Council Liaison  
Remove Liaisons from Almer Township and Indianfields Township  
Robert Wolack - Downtown Development Authority, 4-year term  
Sean Smith – Parks & Recreation Committee, 3-year term  
Herb Sheardy – Planning Commission, 3-year term  
Richard Lipan – Zoning Board of Appeals, 3-year term**

**Roll call vote: Hutchinson – yes, Kish – yes, Oedy – yes, Parker – yes, White – yes, Campbell – yes, Mayor Snider – yes.**

**Motion carried.**

3. Tri Star Investment Policy Statement

**24-M-248**

**Motion by Oedy, seconded by Campbell to approve the Tri Star Investment Policy Statement as presented to include 50% stocks & 50% bonds.**

**Roll call vote: Kish – yes, Oedy – yes, Parker – yes, White – yes, Campbell – yes, Hutchison – yes, Mayor Snider – yes.**

**Motion carried.**

4. Gingerbread Festival Closures

**24-M-249**

**Motion by White, seconded by Oedy to approve the road closures for Gingerbread Festival as requested and postpone the placement of the Gingerbread People on the city light poles pending approval.**

**Motion carried.**

5. Gingerbread Festival Banner Request

**24-M-250**

**Motion by White, seconded by Campbell to approve the banner request from Gingerbread Festival, November 25, 2024 – December 9, 2024 pending payment of \$150.00 per banner and to schedule placement with DPW.**

**Motion carried.**

**ITEMS PENDING/POSTPONED: None**

**COMMITTEE/LIAISON POSITION REPORTS:**

1. Economic Development Corporation (Mayor Snider) – Meeting is Wednesday, 11/20/24.
2. Chamber of Commerce (Manager) – Presentations given by EDC & Michigan Sugar. Discussed purchasing a laptop & printer, future events, Vietnam War Moving Wall, Ribbon Cuttings, and Business After Hours on Thursday, 11/21/24.

3. Downtown Development Authority (Kish) – No meeting.
4. Fair Board – No report
5. Parks & Recreation (White) – Meeting scheduled for Tuesday, 11/19/24.
6. Planning Commission (Hutchison) – No meeting.
7. Tuscola County Board of Commissioners – No report
8. Zoning Board of Appeals (Mayor Snider) – No meeting
9. Indianfields Township (Manager) – Discussed committee reports and Boy Scout Road project funding.
10. Almer Township (Campbell) – Had changes in the board. Peggy Reavey & Patty Witkowsky received Achievement Awards. Discussed the Vietnam War Moving Wall.

**MAYOR'S REPORT** – Written report submitted.  
Gave update on streets and sidewalk repairs.

**MANAGER'S COMMENTS** – Written report submitted.  
Discussed Social Media comments. Gave update on Van Geisen and M81 repair.

**CLERK'S REPORT** – Written report submitted.

**TREASURER'S REPORT** – Written report submitted.

**ADDITIONAL PUBLIC COMMENT:**

Chief Brian Newcomb – Commented on R & R Technical Services and what they provide for the Police Department.

Paul Hooper – Commented on the Gingerbread people placement discussion.

Tiffany Behrens – Commented on the DDA Director vacancy and lack of communication on Farmers Market future.

Tanya Batschke – Clerk Papp read a letter into record from Tanya.

Don Hall – Commented on fire truck hanging banners.

Ray Rendon – Commented on Van Geisen Road and the agreement with MDOT for repairs.

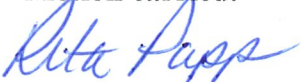
Councilor Doreen Oedy – Thanked the clerks department for their hard work with the elections.

Councilor Charlotte Kish – Distributed the City Manager's evaluations. Due back to Clerk sealed by 11/27/24.

**24-M-251**

**Motion by Oedy, seconded by Campbell to adjourn the meeting at 7:44 p.m.**

**Motion carried.**



Rita Papp  
City Clerk

## Report Criteria:

Report type: GL detail

Check.Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
<b>AFLAC</b>					
12/24	12/02/2024	78652	101-000-231-003	AFLAC INSURANCE WITHHOLDING	352.82
Total AFLAC:					352.82
<b>AIR ADVANTAGE</b>					
11/24	11/21/2024	800132	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	64.00
11/24	11/21/2024	800132	591-540-750-001	SOFTWARE MAINTENANCE AGREEM	14.00
11/24	11/21/2024	800132	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	14.00
11/24	11/21/2024	800132	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	8.00
11/24	11/21/2024	800132	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	10.00
11/24	11/21/2024	800132	590-540-750-001	SOFTWARE MAINTENANCE AGREEM	90.00
11/24	11/21/2024	800132	101-301-750-001	SOFTWARE MAINTENANCE AGEE'T	100.00
11/24	11/21/2024	800132	248-728-801-000	DDA CONTRACTED SERVICES	58.00
11/24	11/21/2024	800132	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	50.00
11/24	11/21/2024	800132	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	50.00
11/24	11/21/2024	800132	101-260-750-001	SOFTWARE MAINTENANCE AGREE'T	50.00
Total AIR ADVANTAGE:					508.00
<b>ALS GROUP USA, CORP</b>					
12/24	12/02/2024	78653	590-540-777-000	STATE TESTING & PERMITS	480.00
Total ALS GROUP USA, CORP:					480.00
<b>AMAZON CAPITAL SERVICES</b>					
12/24	12/02/2024	78654	101-101-740-000	SUPPLIES/EQUIPMENT	7.59
12/24	12/02/2024	78654	101-441-725-000	UNIFORMS	86.95
12/24	12/02/2024	78654	591-540-725-000	UNIFORMS	86.95
12/24	12/02/2024	78654	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	159.94
12/24	12/02/2024	78654	101-301-740-000	OFFICE SUPPLIES	66.48
12/24	12/02/2024	78654	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	160.00
Total AMAZON CAPITAL SERVICES:					567.91
<b>AT&amp;T MOBILITY</b>					
12/24	12/02/2024	78655	101-371-853-000	TELEPHONE	9.84
12/24	12/02/2024	78655	216-336-853-000	TELEPHONE	39.19
12/24	12/02/2024	78655	101-301-853-000	TELEPHONE & PAGERS	212.06
12/24	12/02/2024	78655	101-301-750-001	SOFTWARE MAINTENANCE AGEE'T	181.22
12/24	12/02/2024	78655	101-441-853-000	TELEPHONE	8.81
12/24	12/02/2024	78655	202-483-853-000	TELEPHONE	8.81
12/24	12/02/2024	78655	203-483-853-000	TELEPHONE	8.81
12/24	12/02/2024	78655	590-540-853-000	TELEPHONE	8.81
12/24	12/02/2024	78655	591-540-853-000	TELEPHONE	8.81
Total AT&T MOBILITY:					486.36

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
<b>BELL - WASIK, INC.</b>					
12/24	12/02/2024	78656	101-301-930-001	VEHICLE MAINTENACE EXPENSE	3,241.33
12/24	12/02/2024	78656	101-301-860-000	GAS/OIL/TIRES	68.59
Total BELL - WASIK, INC.:					3,309.92
<b>BRENTWOOD GRAPHICS</b>					
12/24	12/02/2024	78657	101-101-740-000	SUPPLIES/EQUIPMENT	9.75
Total BRENTWOOD GRAPHICS:					9.75
<b>CARO RENTAL</b>					
12/24	12/02/2024	78658	203-463-776-000	O&M SUPPLIES	15.71
12/24	12/02/2024	78658	202-463-776-000	O&M SUPPLIES	15.73
12/24	12/02/2024	78658	101-265-776-000	O&M SUPPLIES	15.73
Total CARO RENTAL:					47.17
<b>COMPANION LIFE INSURANCE CO.</b>					
12/24	12/02/2024	78659	101-172-717-000	LIFE INSURANCE	58.81
12/24	12/02/2024	78659	101-262-717-000	LIFE INSURANCE	3.99
12/24	12/02/2024	78659	101-253-717-000	LIFE INSURANCE	17.56
12/24	12/02/2024	78659	101-260-717-000	LIFE INSURANCE	15.76
12/24	12/02/2024	78659	101-265-717-000	LIFE INSURANCE	14.36
12/24	12/02/2024	78659	101-301-717-000	LIFE INSURANCE	139.65
12/24	12/02/2024	78659	101-371-717-000	LIFE INSURANCE	4.99
12/24	12/02/2024	78659	101-702-717-000	LIFE INSURANCE	2.99
12/24	12/02/2024	78659	101-441-717-000	LIFE INSURANCE	40.70
12/24	12/02/2024	78659	202-483-717-000	LIFE INSURANCE	7.08
12/24	12/02/2024	78659	202-463-717-000	LIFE INSURANCE	5.99
12/24	12/02/2024	78659	203-463-717-000	LIFE INSURANCE	7.18
12/24	12/02/2024	78659	203-483-717-000	LIFE INSURANCE	7.08
12/24	12/02/2024	78659	204-442-717-000	LIFE INSURANCE	3.59
12/24	12/02/2024	78659	204-483-717-000	LIFE INSURANCE	2.69
12/24	12/02/2024	78659	248-441-717-000	LIFE INSURANCE	5.69
12/24	12/02/2024	78659	248-728-717-000	LIFE INSURANCE	19.15
12/24	12/02/2024	78659	216-336-717-000	LIFE INSURANCE	18.75
12/24	12/02/2024	78659	590-560-717-000	LIFE INSURANCE	21.35
12/24	12/02/2024	78659	590-536-717-000	LIFE INSURANCE	1.20
12/24	12/02/2024	78659	590-540-717-000	LIFE INSURANCE	52.95
12/24	12/02/2024	78659	590-545-717-000	LIFE INSURANCE	7.18
12/24	12/02/2024	78659	591-560-717-000	LIFE INSURANCE	21.35
12/24	12/02/2024	78659	591-536-717-000	LIFE INSURANCE	1.20
12/24	12/02/2024	78659	591-540-717-000	LIFE INSURANCE	32.32
12/24	12/02/2024	78659	596-560-717-000	LIFE INSURANCE	9.38
12/24	12/02/2024	78659	596-521-717-000	LIFE INSURANCE	2.39
12/24	12/02/2024	78659	661-575-717-000	LIFE INSURANCE	5.69
12/24	12/02/2024	78659	101-172-719-000	SHORT/LONG TERM DISABILITY	51.79
12/24	12/02/2024	78659	101-262-719-000	SHORT/LONG TERM DISABILITY	15.89
12/24	12/02/2024	78659	101-253-719-000	SHORT/LONG TERM DISIBLITY	56.46
12/24	12/02/2024	78659	101-260-719-000	SHORT/LONG TERM DISIBLITY	63.61
12/24	12/02/2024	78659	101-265-719-000	SHORT/LONG TERM DISABILITY	44.84

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
12/24	12/02/2024	78659	101-301-719-000	SHORT/LONG TERM DISABILITY	517.64
12/24	12/02/2024	78659	101-371-719-000	SHORT/LONG TERM DISABILITY	20.24
12/24	12/02/2024	78659	101-702-719-000	SHORT/LONG TERM DISABILITY	13.71
12/24	12/02/2024	78659	101-441-719-000	SHORT/LONG TERM DISABILITY	135.40
12/24	12/02/2024	78659	101-751-719-000	SHORT/LONG TERM DISABILITY	7.47
12/24	12/02/2024	78659	202-483-719-000	SHORT/LONG TERM DISABILITY	30.30
12/24	12/02/2024	78659	202-463-719-000	SHORT/LONG TERM DISABILITY	18.68
12/24	12/02/2024	78659	203-463-719-000	SHORT/LONG TERM DISABILITY	22.42
12/24	12/02/2024	78659	203-483-719-000	SHORT/LONG TERM DISABILITY	30.30
12/24	12/02/2024	78659	204-442-719-000	SHORT/LONG TERM DISABILITY	11.21
12/24	12/02/2024	78659	204-483-719-000	SHORT/LONG TERM DISABILITY	11.66
12/24	12/02/2024	78659	248-441-719-000	SHORT/LONG TERM DISABILITY	20.16
12/24	12/02/2024	78659	248-728-719-000	SHORT/LONG TERM DISABILITY	3.18
12/24	12/02/2024	78659	216-336-719-000	SHORT/LONG TERM DISABILITY	78.21
12/24	12/02/2024	78659	590-560-719-000	SHORT/LONG TERM DISABILITY	77.60
12/24	12/02/2024	78659	590-536-719-000	SHORT/LONG TERM DISABILITY	3.74
12/24	12/02/2024	78659	590-540-719-000	SHORT/LONG TERM DISABILITY	172.95
12/24	12/02/2024	78659	590-545-719-000	SHORT/LONG TERM DISABILITY	22.42
12/24	12/02/2024	78659	591-560-719-000	SHORT/LONG TERM DISABILITY	77.60
12/24	12/02/2024	78659	591-536-719-000	SHORT/LONG TERM DISABILITY	3.74
12/24	12/02/2024	78659	591-540-719-000	SHORT/LONG TERM DISABILITY	100.90
12/24	12/02/2024	78659	596-560-719-000	SHORT/LONG TERM DISABILITY	31.92
12/24	12/02/2024	78659	596-521-719-000	SHORT/LONG TERM DISABILITY	7.47
12/24	12/02/2024	78659	661-575-719-000	SHORT/LONG TERM DISABILITY	21.43
12/24	12/02/2024	78659	101-751-717-000	LIFE INSURANCE	2.39
Total COMPANION LIFE INSURANCE CO.:					2,168.05
<b>COOPERATIVE ELEVATOR CO.</b>					
12/24	12/02/2024	78660	661-575-930-000	CONTRACTED REPAIRS	70.50
Total COOPERATIVE ELEVATOR CO.:					70.50
<b>DALE RIECK MASONRY, LLC</b>					
12/24	12/02/2024	78661	101-265-970-003	CAPITAL OUTLAY - DPW GARAGE	6,000.00
Total DALE RIECK MASONRY, LLC:					6,000.00
<b>DELTA COLLEGE</b>					
12/24	12/02/2024	78662	101-301-750-000	POLICE TECHNOLOGY	1,510.00
Total DELTA COLLEGE:					1,510.00
<b>DIGICOM GLOBAL INC.</b>					
12/24	12/02/2024	78663	216-336-740-000	OPERATING SUPPLIES	1,227.00
Total DIGICOM GLOBAL INC.:					1,227.00
<b>DTE ENERGY</b>					
11/24	11/21/2024	800131	101-441-926-000	STREET LIGHTS - ELECTRIC	169.16
11/24	11/21/2024	800131	101-441-926-000	STREET LIGHTS - ELECTRIC	5,289.43
11/24	11/21/2024	800131	101-441-926-000	STREET LIGHTS - ELECTRIC	184.56

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
11/24	11/21/2024	800131	591-540-920-000	ELECTRIC - WELLHOUSES	541.77
11/24	11/21/2024	800131	590-545-920-000	ELECTRIC - LIFT STATIONS	54.99
11/24	11/21/2024	800131	590-545-920-000	ELECTRIC - LIFT STATIONS	55.34
11/24	11/21/2024	800131	590-545-920-000	ELECTRIC - LIFT STATIONS	62.51
11/24	11/21/2024	800131	590-545-920-000	ELECTRIC - LIFT STATIONS	35.02
11/24	11/21/2024	800131	101-265-920-000	ELECTRIC	1,123.97
11/24	11/21/2024	800131	101-703-920-000	ELECTRIC	17.62
11/24	11/21/2024	800131	101-441-926-000	STREET LIGHTS - ELECTRIC	18.69
11/24	11/21/2024	800131	590-545-920-000	ELECTRIC - LIFT STATIONS	56.61
11/24	11/21/2024	800131	101-751-920-000	ELECTRIC	17.62
11/24	11/21/2024	800131	101-751-920-000	ELECTRIC	18.04
11/24	11/21/2024	800131	591-540-920-000	ELECTRIC - WELLHOUSES	727.06
11/24	11/21/2024	800131	101-441-926-000	STREET LIGHTS - ELECTRIC	18.72
11/24	11/21/2024	800131	101-754-920-000	ELECTRIC	35.72
11/24	11/21/2024	800131	101-751-920-000	ELECTRIC	170.74
11/24	11/21/2024	800131	204-444-920-000	ELECTRIC - PARKING LOTS	76.33
11/24	11/21/2024	800131	101-751-920-000	ELECTRIC	40.66
11/24	11/21/2024	800131	101-441-926-000	STREET LIGHTS - ELECTRIC	130.45
11/24	11/21/2024	800131	590-545-920-000	ELECTRIC - LIFT STATIONS	243.44
11/24	11/26/2024	800135	590-545-920-000	ELECTRIC - LIFT STATIONS	6,490.60
11/24	11/26/2024	800135	590-545-920-000	ELECTRIC - LIFT STATIONS	233.66
11/24	11/26/2024	800135	101-265-920-000	ELECTRIC	484.43
11/24	11/26/2024	800135	591-540-920-000	ELECTRIC - WELLHOUSES	87.53
11/24	11/26/2024	800135	204-444-920-000	ELECTRIC - PARKING LOTS	44.82
11/24	11/26/2024	800135	590-545-920-000	ELECTRIC - LIFT STATIONS	101.75
11/24	11/26/2024	800135	590-545-920-000	ELECTRIC - LIFT STATIONS	49.30
11/24	11/26/2024	800135	591-540-920-000	ELECTRIC - WELLHOUSES	717.84
11/24	11/26/2024	800135	590-545-920-000	ELECTRIC - LIFT STATIONS	135.19
11/24	11/26/2024	800135	590-545-920-000	ELECTRIC - LIFT STATIONS	40.06
11/24	11/26/2024	800135	591-540-920-000	ELECTRIC - WELLHOUSES	7,630.74
11/24	11/26/2024	800135	204-444-920-000	ELECTRIC - PARKING LOTS	76.94
11/24	11/26/2024	800135	248-728-920-000	ELECTRIC	190.79
11/24	11/26/2024	800135	101-753-920-000	ELECTRIC	260.92
11/24	11/26/2024	800135	101-703-920-000	ELECTRIC	28.49
11/24	11/26/2024	800135	248-728-920-000	ELECTRIC	66.68

Total DTE ENERGY:

25,728.19

**FIRST BANKCARD**

11/24	11/26/2024	800133	101-172-961-000	MEMBERSHIP DUES	416.00
11/24	11/26/2024	800133	101-441-962-000	TRAVEL & LODGING	34.56
11/24	11/26/2024	800133	661-575-776-000	MAINTENANCE SUPPLIES	488.94
11/24	11/26/2024	800133	591-540-962-000	TRAVEL & LODGING	23.32
11/24	11/26/2024	800133	101-441-725-000	UNIFORMS	69.48
11/24	11/26/2024	800133	590-540-725-000	UNIFORMS	69.47
11/24	11/26/2024	800133	248-728-741-000	LUNCHEONS	65.86
11/24	11/26/2024	800133	101-262-740-000	OFFICE SUPPLIES	55.19
11/24	11/26/2024	800133	101-262-740-000	OFFICE SUPPLIES	30.18
11/24	11/26/2024	800133	101-262-740-000	OFFICE SUPPLIES	115.87
11/24	11/26/2024	800133	101-262-740-000	OFFICE SUPPLIES	119.33
11/24	11/26/2024	800133	101-260-961-000	MEMBERSHIP DUES	75.00
11/24	11/26/2024	800133	101-260-961-000	MEMBERSHIP DUES	75.00



GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
11/24	11/26/2024	800133	101-260-961-000	MEMBERSHIP DUES	25.00
11/24	11/26/2024	800133	101-260-961-000	MEMBERSHIP DUES	25.00
11/24	11/26/2024	800133	216-336-740-000	OPERATING SUPPLIES	39.40
11/24	11/26/2024	800133	216-336-740-000	OPERATING SUPPLIES	63.57
11/24	11/26/2024	800133	216-336-740-000	OPERATING SUPPLIES	1,367.40
11/24	11/26/2024	800133	216-336-740-000	OPERATING SUPPLIES	22.66
11/24	11/26/2024	800133	216-336-740-000	OPERATING SUPPLIES	10.13-
Total FIRST BANKCARD:					3,171.10
<b>GREAT LAKES LAND MANAGEMENT</b>					
12/24	12/02/2024	78685	101-265-801-000	CONTRACTED SERVICES	517.00
12/24	12/02/2024	78685	101-751-801-000	CONTRACTED SERVICES	658.00
12/24	12/02/2024	78685	101-754-801-000	CONTRACTED SERVICES	587.50
12/24	12/02/2024	78685	101-753-801-000	CONTRACTED SERVICES	587.50
12/24	12/02/2024	78685	248-728-801-000	DDA CONTRACTED SERVICES	385.00
Total GREAT LAKES LAND MANAGEMENT:					2,735.00
<b>HIRSCHMAN OIL SUPPLY INC</b>					
12/24	12/02/2024	78664	661-575-860-000	GAS/OIL	741.96
Total HIRSCHMAN OIL SUPPLY INC:					741.96
<b>HUBBELL, ROTH &amp; CLARK, INC</b>					
12/24	12/02/2024	78665	590-540-801-003	CONTRACTED SERV-SRF	5,310.98
Total HUBBELL, ROTH & CLARK, INC:					5,310.98
<b>JOHN DEERE FINANCIAL</b>					
12/24	12/02/2024	78666	661-575-776-000	MAINTENANCE SUPPLIES	162.65
12/24	12/02/2024	78666	661-575-776-000	MAINTENANCE SUPPLIES	8.32
Total JOHN DEERE FINANCIAL:					170.97
<b>KENDALL ELECTRIC INC</b>					
12/24	12/02/2024	78667	590-540-776-000	OM&R SUPPLIES NORMAL	3,590.72
Total KENDALL ELECTRIC INC:					3,590.72
<b>KRISTAL'S HELPING HAND LLC</b>					
12/24	12/02/2024	78668	101-441-801-002	CONTRACTED SERV - JANITORIAL	138.34
12/24	12/02/2024	78668	216-336-801-002	CONTRACTED SERV - JANITORIAL	54.14
12/24	12/02/2024	78668	101-301-801-002	CONTRACTED SERV - JANITORIAL	108.34
12/24	12/02/2024	78668	101-260-801-002	CONTRACTED SERV - JANITORIAL	100.28
12/24	12/02/2024	78668	101-172-801-002	CONTRACTED SERV - JANITORIAL	100.28
12/24	12/02/2024	78668	101-253-801-002	CONTRACTED SERV - JANITORIAL	100.28
12/24	12/02/2024	78668	590-540-801-002	CONTRACTED SERV - JANITORIAL	108.34
Total KRISTAL'S HELPING HAND LLC:					710.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
<b>LEE BEDORE</b>					
12/24	12/02/2024	78669	216-336-930-000	REPAIRS - EQUIPMENT	1,279.24
Total LEE BEDORE:					1,279.24
<b>MES LIFE SAFETY LLC</b>					
12/24	12/02/2024	78675	216-336-740-000	OPERATING SUPPLIES	446.89
Total MES LIFE SAFETY LLC:					446.89
<b>MICHIGAN PIPE &amp; VALVE-SAGINAW</b>					
12/24	12/02/2024	78670	591-540-776-000	O&M SUPPLIES	1,983.00
12/24	12/02/2024	78670	591-540-776-000	O&M SUPPLIES	116.25
Total MICHIGAN PIPE & VALVE-SAGINAW:					2,099.25
<b>MICHIGAN STATE FIREMEN'S ASS'N</b>					
12/24	12/02/2024	78671	216-336-960-000	EDUCATION & TRAINING	100.00
Total MICHIGAN STATE FIREMEN'S ASS'N:					100.00
<b>MOORE MOTOR SALES</b>					
12/24	12/02/2024	78672	661-575-776-000	MAINTENANCE SUPPLIES	306.75
12/24	12/02/2024	78672	101-301-930-001	VEHICLE MAINTENACE EXPENSE	582.92
12/24	12/02/2024	78672	661-575-930-000	CONTRACTED REPAIRS	3,004.60
12/24	12/02/2024	78672	101-301-930-001	VEHICLE MAINTENACE EXPENSE	324.68
Total MOORE MOTOR SALES:					4,218.95
<b>NATIONAL TIME &amp; SIGNAL</b>					
12/24	12/02/2024	78673	590-540-801-000	CONTRACTED SERVICES	803.16
Total NATIONAL TIME & SIGNAL:					803.16
<b>PITNEY BOWES BANK INC PURCHASE POWER</b>					
11/24	11/26/2024	800134	101-253-760-000	POSTAGE	20.64
11/24	11/26/2024	800134	101-172-760-000	POSTAGE	11.79
11/24	11/26/2024	800134	101-262-760-000	POSTAGE	14.74
11/24	11/26/2024	800134	101-301-760-000	POSTAGE	14.74
11/24	11/26/2024	800134	101-371-760-000	POSTAGE	14.74
11/24	11/26/2024	800134	101-441-760-000	POSTAGE	14.74
11/24	11/26/2024	800134	101-751-760-000	POSTAGE	14.74
11/24	11/26/2024	800134	101-702-760-000	POSTAGE	14.74
11/24	11/26/2024	800134	202-483-760-000	POSTAGE	14.74
11/24	11/26/2024	800134	203-483-760-000	POSTAGE	14.74
11/24	11/26/2024	800134	204-483-760-000	POSTAGE	14.74
11/24	11/26/2024	800134	216-336-760-000	POSTAGE	14.74
11/24	11/26/2024	800134	590-540-760-000	POSTAGE	147.44
11/24	11/26/2024	800134	591-540-760-000	POSTAGE	147.44
11/24	11/26/2024	800134	596-560-760-000	POSTAGE	88.46
11/24	11/26/2024	800134	661-575-760-000	POSTAGE	14.78
11/24	11/26/2024	800134	101-260-760-000	POSTAGE	11.79

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total PITNEY BOWES BANK INC PURCHASE POWER:					589.74
<b>PIZZA HUT</b>					
12/24	12/02/2024	78674	101-301-967-000	WALMART GRANT/DONATIONS	100.00
Total PIZZA HUT:					100.00
<b>SPECTRUM PRINTERS INC</b>					
12/24	12/02/2024	78676	101-262-740-000	OFFICE SUPPLIES	80.24
Total SPECTRUM PRINTERS INC:					80.24
<b>STATE OF MICHIGAN - MDOT</b>					
12/24	12/02/2024	78677	202-451-801-000	CONTRACTED SERVICES - CONST.	47,596.59
Total STATE OF MICHIGAN - MDOT:					47,596.59
<b>TRACE ANALYTICAL LABORATORIES, INC</b>					
12/24	12/02/2024	78678	591-540-777-001	WATER TESTING	95.00
12/24	12/02/2024	78678	591-540-777-001	WATER TESTING	95.00
Total TRACE ANALYTICAL LABORATORIES, INC:					190.00
<b>TRAFFIC SAFETY WAREHOUSE</b>					
12/24	12/02/2024	78679	216-336-740-000	OPERATING SUPPLIES	544.95
Total TRAFFIC SAFETY WAREHOUSE:					544.95
<b>TUSCOLA COUNTY</b>					
12/24	12/02/2024	78680	101-257-801-000	CONTRACTED SERVICES	2,434.25
Total TUSCOLA COUNTY:					2,434.25
<b>TUSCOLA COUNTY TREASURER</b>					
11/24	11/25/2024	78651	101-000-228-001	DUE TO CTY - STATE EDUCATION	1,725.58
11/24	11/25/2024	78651	101-000-222-000	DUE TO CTY - COUNTY OPERATING	1,125.65
11/24	11/25/2024	78651	101-000-222-005	DUE TO COUNTY - INTEREST	34.27
11/24	11/25/2024	78651	101-000-222-005	DUE TO COUNTY - INTEREST	52.56
12/24	12/02/2024	78681	101-000-432-005	LIEU OF TAX DISTRIB-MOBILE EST	141.00
12/24	12/02/2024	78681	101-000-445-000	TAX COLLECTION LATE FEE	81.75
12/24	12/02/2024	78681	101-000-432-003	LIEU OF TAX DISTRIB-SUGARTREE	237.00
Total TUSCOLA COUNTY TREASURER:					3,397.81
<b>UNIFIRST CORPORATION</b>					
12/24	12/02/2024	78682	101-265-776-000	O&M SUPPLIES	31.95
12/24	12/02/2024	78682	216-336-740-000	OPERATING SUPPLIES	39.25
12/24	12/02/2024	78682	590-540-776-000	OM&R SUPPLIES NORMAL	35.23
12/24	12/02/2024	78682	101-265-776-000	O&M SUPPLIES	32.50
12/24	12/02/2024	78682	101-265-776-000	O&M SUPPLIES	36.50

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total UNIFIRST CORPORATION:					175.43
<b>USA BLUEBOOK</b>					
12/24	12/02/2024	78683	590-545-776-000	OM&R SUPPLIES	151.15
12/24	12/02/2024	78683	590-545-776-000	OM&R SUPPLIES	69.95
12/24	12/02/2024	78683	590-545-776-000	OM&R SUPPLIES	2,203.60
Total USA BLUEBOOK:					2,424.70
<b>WEST SHORE FIRE</b>					
12/24	12/02/2024	78684	216-336-801-000	CONTRACTED SERVICES	2,019.00
Total WEST SHORE FIRE:					2,019.00
Grand Totals:					127,396.60

## Report Criteria:

Report type: GL detail

Check.Type = {&lt;&gt;} "Adjustment"

# CITY OF CARO

MANAGER  
SCOTT CZASAK  
CLERK  
RITA PAPP  
TREASURER  
TAMMY RIES  
ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-7671  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
CHARLOTTE KISH  
DOREEN OEDY  
JILL WHITE  
GREGORY HUTCHISON  
HEIDI PARKER

TO: City Council  
City Manager – Scott Czasak  
FROM: Tammy Ries, Treasurer  
SUBJECT: Investment Maturing #1  
DATE: November 25, 2024

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The City of Caro has the following investment maturing as noted below:

Financial Institution	Current Term	Interest Rate	Current Balance	Maturity Date
Independent Bank	26-week	4.55%	\$531,931.73	12/5/2024

Attached are the CDARS rates for Independent Bank and Northstar Bank.

Action:

Option 1: Keep the CD at Independent Bank for a 26-week term at 3.5%

Option 2: Move the CD to Northstar Bank for a 26-week term at 4.00%.

Option 3: Take no action



Outlook

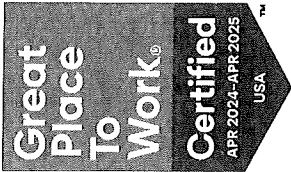
**RE: CDARS Rates**

From Stone, Ben <BStone@ibcp.com>  
Date Mon 11/25/2024 10:32 AM  
To Tammy Ries <treasurer@carocity.net>; Harger, Autumn <AHarger@ibcp.com>

No fancy rate sheet yet, but here are the rates.

Term	4 weeks	13 weeks	26 weeks	52 weeks	2 year	3 year
CDARS rates	3.65%	3.60%	3.50%	3.40%	3.25%	3.25%

**Ben Stone, CTP, ACPFIM | FVP Government Banking | Independent Bank**  
**Phone: 248.743.7329 | Client Support: 800.530.3719**



**Upcoming Out of Office: November 27-29**

**From:** Tammy Ries <treasurer@carocity.net>  
**Sent:** Monday, November 25, 2024 10:31 AM  
**To:** Stone, Ben <BStone@ibcp.com>; Harger, Autumn <AHarger@ibcp.com>  
**Subject:** CDARS Rates

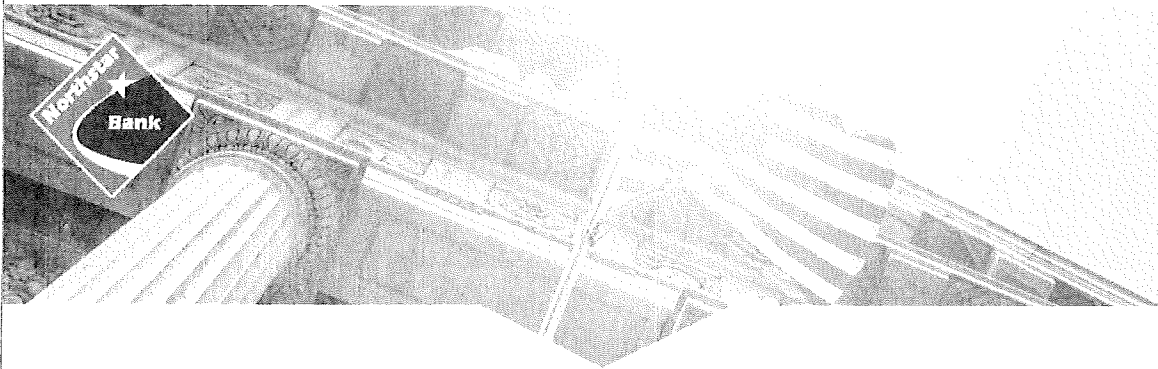
## Weekly Rates

From Julie L. Smith <julie.smith@northstarathome.com>

Date Mon 11/25/2024 10:06 AM

To Tammy Ries <treasurer@carocity.net>

November 25, 2024



## WHO YOU BANK WITH MATTERS

We are reaching out to bring awareness of two proven deposit service offerings at Northstar Bank - **ICS** and **CDARS** from the IntraFi network. These services are designed for those looking to **expand protection beyond the standard FDIC insurance coverage**. Most importantly, both programs provide peace of mind on deposit safety while earning a competitive interest rate and providing access through a single bank relationship. Plus, funds placed in CDARS and ICS stay local to support and build a stronger community.

If you would like more information on how we can help you **manage multiple accounts with additional FDIC insurance coverage**, please contact us.

## PUBLIC FUNDS WEEKLY RATES

### CD TERMS & RATES

30 Days 3.95%  
60 Days 4.10%  
90 Days 4.25%  
120 Days 4.15%  
150 Days 4.15%  
180 Days 4.15%  
210 Days 4.15%  
270 Days 4.10%  
365 Days 4.05%  
18 Month 4.00%  
2 Year 3.90%  
3 year 3.90%

### CDARS TERMS & RATES

4 Weeks 3.80%  
13 Weeks 4.10%

### ICS RATE

2.45%

### WIRE INSTRUCTIONS

Northstar Bank  
1960 Fred Moore Hwy.  
St. Clair, MI 48079  
Routing # 072414064  
FBO: Account name  
Account #

[Learn More](#)



# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
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CHARLOTTE KISH  
DOREEN OEDY  
HEIDI PARKER  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Tuesday, November 26, 2024  
RE: Agenda Item – Fire Department Bunker Gear

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Members of the Caro City Council,

As you know, during the budget process the City allocated \$15,000 for the regular replacement of 4 sets of bunker gear on the rotation the Fire Department has been on for a while now. As per that budgeted item the Fire Chief placed a Request for Proposals out per policy and directly contacted regular vendors and received two proposals:

Municipal Emergency Services - \$13,288.00  
Dinges Fire Company - \$11,700.00

After reviewing the proposals, the Fire Chief has recommended purchasing the equipment from Municipal Emergency Services. Even though they are the higher bidder, in past orders with them we have experienced no issues, while past purchases from Dinges Fire Company have had issues such as items using Velcro instead of sewing, delays in reception, etc. Therefore, as both bids are under the proposed budget he requests to accept the proposal from Municipal Emergency Services for \$13,288.00

Options for motions are:

1. Motion to accept the proposal from Municipal Emergency Services for 4 sets of bunker gear for a proposed price of \$13,288.00
2. Motion to accept the proposal from Dinges Fire Company for 4 sets of bunker gear for the proposed price of \$11,700.00
3. Instruct the Fire Chief to resubmit the Request for Proposals.
4. Postpone for further discussion.
5. Take no action.





(877) 637-3473

## Quote

**Quote #** QT1865009  
**Date** 10/09/2024  
**Expires** 10/24/2024  
**Sales Rep** Dorr, David  
**PO #** Morning Pride TOG - Tails  
**Shipping Method** FedEx Ground  
**Customer** City Of Caro Fire Dept (MI)  
**Customer #** C241435

**Bill To**  
 CITY OF CARO FIRE DEPT (MI)  
 317 S. STATE STREET  
 CARO MI 48723  
 United States

**Ship To**  
 CITY OF CARO FIRE DEPT (MI)  
 317 S. STATE STREET  
 CARO MI 48723  
 United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
HFRP Tail Coat	Quote #D24614MICARO / Specid #MICARO00050		Quote #D24614MICARO / Specid #MICARO00050 HFRP Tail Coat Morning Pride Tails Turn Out Gear Coat per Caro FD Spec (see attached)	4	\$1,895.00	\$
HFRP Tail Pant	Quote #D24614MICARO / Specid #MICARO00051		Quote #D24614MICARO / Specid #MICARO00051 HFRP Tail Pant Morning Pride LTO Turn Out Pant per Caro FD Spec (see attached)	4	\$1,290.00	\$
CMC Rescue Equip	204004		204004 Custom CMC Rescue Equipment FULCRUM ESCAPE BELT, ST, SLIDING D, FR, MD/LG (same as existing belts) Belt sizing will be determined at gear sizing.	2	\$134.00	
CMC Rescue Equip	204006		204006 Custom CMC Rescue Equipment FULCRUM ESCAPE BELT, ST, SLIDING D, FR, LG/XL (same as existing belts) Belt sizing will be determined at gear sizing.	2	\$140.00	

\* Gear ships 4 to 6 weeks.

**Subtotal** \$13,288.00  
**Shipping Cost** \$0.00  
**Tax Total** \$0.00  
**Total** \$13,288.00

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.

**RECEIVED**  
 Date: 10-9-24



QT1865009





## Dinges Fire Company

243 E Main St.  
Amboy, IL 61310  
Phone: 815.857.2000  
www.DingesFire.com

### Bill To:

Caro City Fire Dept (Caro, MI)  
C/O: Randy Heckroth  
317 S. State Street  
Caro, MI 48723

### Ship To:

Caro City Fire Dept (Caro, MI)  
317 S. State Street  
Caro, MI 48723

Quantity	Item	Description	Price	Total
4	Lion-DFC- L-APD9- COAT	[PSGQ27289-C] LIBERTY - Bi-Swing Coat, ArmorAP-D9 Liner (Prism/RT7100) with 9x7x2 hand warmer pockets, Flashlight Strap FLS554 on Right Chest, 2-Radio Pockets RP800 and Mic Tabs MT503 on Left & Right Chest Options: - A - Outer Shell: Khaki Armor AP - B - Trim: [CT104PTY] YELLOW - NFPA - G - Wristlet: [CLW103] 8" Over-the-Hand Wristlet with Thumb Hole - H - American Flag: [EM5] RIGHT SLEEVE - I - Coat Closure: [SF262] 3" Storm Flap with Zipper In/Velcro Out - K - D-Ring [FLS595]: COAT - Other (Above Left-hand pocket)	\$1,595.00	\$6,380.00
4	Lion-DFC- SD- APD9- PANT	[PSGQ25754-G] SUPER-DELUXE, ArmorAP-D9 Liner (Prism/RT7100) with Zipper In/Velcro Out Fly, Black PCA Cuff and Knee Reinforcement with Lite-N-Dri Knee Padding and Black H-Back Suspenders with Yellow Trim and with Self Material Suspender Tabs Sewn on Belt loops for Escape belt. Options: - A - Outer Shell: Khaki Armor AP - B - Trim: [PTC4PT3Y] YELLOW - K - Waist: [BHS063 + BL079 + BL082] Aeroscape ESCAPE BELT and Loops	\$1,330.00	\$5,320.00

\* Sales tax will be applied to customers who have not provided a tax exempt certificate.

Sub \$11,700.00

Total

\* Quote Created on 10/30/2024. Pricing valid for no more than 30 days, unless noted otherwise.

Shipping FREE

\* Financing options may be available. Please contact your sales rep for more information and a payment estimate.

Total \$11,700.00

\*\*This is a quotation only. Please do not make payment based off this quotation. An invoice will be sent to you when product is ready for delivery. Contact your local sales representative with any questions or requests.\*\*

Notes:

**RECEIVED**  
Date: 10-30-2024  
At 12:03 pm

# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
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CHARLOTTE KISH  
DOREEN OEDY  
HEIDI PARKER  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Tuesday, November 26, 2024  
RE: Agenda Item – Wastewater Replacement Truck

Members of the Caro City Council,

As you know, during the budget process the City allocated \$60,000 for the replacement of one of the work trucks currently being used by the Wastewater Treatment Department. As such, Acting Superintendent Tom Reese solicited prices from three different dealers both within the MiDEAL program and the local Ford dealer. The following three prices were received:

DEALER	LOCATION	PRICE
Moore Motor Sales	Caro, MI	\$50,860.00
Gorno Bros Inc	Woodhaven, MI	\$57,620.00
Lunghammer Ford	Owosso, MI	\$51,626.00

After reviewing the proposals, it is the recommendation to purchase the truck from Moore Motor Sales for the proposed price of \$50,860. While all three prices were under budget, this is the best price and it is from the local dealer which makes warranty service much more convenient. Also, this price leaves plenty of room in the \$60,000.00 allocated for the purchase to obtain and install ancillary items such as lights, City logos, etc.

Options for motions are:

1. Motion to accept the proposal from Moore Motor Sales for a new F250 at a proposed price of \$50,860.00 and authorize the signing of all documents required to complete the sale.
2. Motion to accept the proposal from another entity for a new F250 for the proposed price and authorize the signing of all documents required to complete the sale.
3. Instruct the City Manager to obtain more proposals.
4. Postpone for further discussion.
5. Take no action.



Preview Order 1029 - W2B 4x4 Crew Cab SRW: Order Summary Time of Preview: 10/29/2024 13:20:43 Receipt: 10/29/2024

Dealership Name: Moore Motor Sales

Sales Code : F48539

Dealer Rep.	Mark McGarry	Type	Fleet	Vehicle Line	Superduty	Order Code	1029
Customer Name	City of caro	Priority Code	M3	Model Year	2025	Price Level	515

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F250 4X4 CREW CAB PICKUP/160	\$51890	ENGINE BLOCK HEATER	\$190
160 INCH WHEELBASE	\$0	50 STATE EMISSIONS	\$0
TOTAL BASE VEHICLE	\$51890	SNOWPLOW PREP/CAMPER PACKAGE	\$305
SCHOOL BUS YELLOW	\$660	SPARE TIRE AND WHEEL	\$0
CLOTH 40/20/40 SEAT	\$315	JACK	\$0
MEDIUM DARK SLATE	\$0	UPFITTER SWITCHES	\$165
PREFERRED EQUIPMENT PKG.600A	\$0	250 AMP ALTERNATOR	\$85
.XL TRIM	\$0	PRICE CONCESSION INDICATOR	\$0
.AIR CONDITIONING -- CFC FREE	\$0	REMARKS TRAILER	\$0
.AM/FM STEREO MP3/CLK	\$0	TOUGH BED SPRAY IN BEDLINER	\$595
.6.8L DEVCT NA PFI V8 ENGINE	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
10-SPEED AUTO TORQSHIFT-G	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
.LT245/75R17E BSW ALL-SEASON	\$0	FUEL CHARGE	\$0
3.73 ELECTRONIC-LOCKING AXLE	\$430	NET INVOICE FLEET OPTION (B4A)	\$0
JOB #1 ORDER	\$0	PRICED DORA	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	ADVERTISING ASSESSMENT	\$0
10000# GVWR PACKAGE	\$0	DESTINATION & DELIVERY	\$1995
TOTAL BASE AND OPTIONS			MSRP
DISCOUNTS			\$56630
TOTAL			NA
			\$56630

ORDERING FIN: Q0645 END USER FIN: Q0645 PO NUMBER: 1029

INCENTIVES

Acc. Code ID :10 Contract/Ref # :07-930S Bid Date :07/30/24State : MI

DISCOUNTS:

\$-1300.00

Customer Name:  
Customer Address:

Customer Email:

Customer Phone:



**Preview Order F100 - W2B 4x4 Crew Cab SRW** : Order Summary Time of Preview: 11/15/2024  
 11:09:48 Receipt: 11/15/2024

**Dealership Name :** Gorno Bros Inc

**Sales Code :** F48022

Dealer Rep.	patrick southward
Customer Name	STATE OF MICH

Type	Fleet
Priority Code	M3

Vehicle Line	Superduty
Model Year	2025

Order Code	F100
Price Level	515

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F250 4X4 CREW CAB PICKUP/160	\$51890	BACKGLASS DEFROST	\$0
160 INCH WHEELBASE	\$0	POWER SLIDING REAR WINDOW	\$405
TOTAL BASE VEHICLE	\$51890	SNOW PLOW PREP PACKAGE	\$250
SCHOOL BUS YELLOW	\$660	SPARE TIRE AND WHEEL	\$0
VINYL 40/20/40 SEATS	\$0	TRAILER BRAKE CONTROLLER	\$300
MEDIUM DARK SLATE	\$0	JACK	\$0
PREFERRED EQUIPMENT PKG.600A	\$0	SPLASH GUARDS - FRONT	\$130
.XL TRIM	\$0	SPLASH GUARDS - REAR	\$0
.AIR CONDITIONING -- CFC FREE	\$0	UPFITTER SWITCHES	\$165
.AM/FM STEREO MP3/CLK	\$0	410 AMP DUAL ALTERNATOR	\$115
.6.8L DEVCT NA PFI V8 ENGINE	\$0	TOUGH BED SPRAY IN BEDLINER	\$595
10-SPEED AUTO TORQSHIFT-G	\$0	DUAL BATTERY	\$210
.LT245/75R17E BSW ALL-SEASON	\$0	PRIVACY GLASS	\$30
3.73 ELECTRONIC-LOCKING AXLE	\$430	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
JOB #1 ORDER	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	FUEL CHARGE	\$0
PLATFORM RUNNING BOARDS	\$445	NET INVOICE FLEET OPTION (B4A)	\$0
10000# GVWR PACKAGE	\$0	PRICED DORA	\$0
50 STATE EMISSIONS	\$0	ADVERTISING ASSESSMENT	\$0
		DESTINATION & DELIVERY	\$1995
		<b>MSRP</b>	
TOTAL BASE AND OPTIONS			\$57620
DISCOUNTS			NA
TOTAL			\$57620

This order has not been submitted to the order bank.





November 19, 2024

City of Caro  
Attn: Tom Reese  
317 S. State Street  
Caro, MI 48723

Dear Tom Reese:

Price on 2025 Vehicle State of Michigan Contract# 071B770180 Bid:

**2025 Ford F250 Crew Cab 4x4 XL Pickup 6 3/4' Box in Yellow \$51,626.00 ea**

## **Order Cutoff Date: TBD.**

Standard Service Contract: 36,000 miles or 36 months factory Bumper to Bumper Warranty and 60,000miles 60 months Powertrain Warranty. Service to be handled by your local Ford Dealer.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 30-day grace period will be given if previous arrangements have been made. A \$9.50 per day floor plan will be charged if payment is not at the dealership within 30 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-FLEET (923-5338)

Respectfully Submitted,

*Bill Campbell*

Bill Campbell  
Government & Fleet Sales

## 2025 F-250 Reg. Cab, Super Cab, Crew Cab Major Standard Equipment

### MECHANICAL

- Brakes – Four-Wheel Disc Anti-lock Brake System (ABS)
- Electronic-Shift-On-the-Fly (ESOF) (4x4 only)
- Engine
  - F-250/F-350 – 6.8L 2V DEVCT NA PFI V8 Gas
- Transmission
  - TorqShift®-G ten-speed automatic w/ Selectable Drive Modes: Normal, Eco, Slippery Roads, Tow/Haul (6.8L Gas)
- Fuel Tanks
  - 29 Gallon (Diesel Engine) – 142" or 148" Wheelbase
  - 34 Gallon (Diesel Engine) – 160" or 164" Wheelbase
  - 34 Gallon (Gas Engine) – NA 176" Wheelbase
  - 48 Gallon (Gas Engine) – 176" Wheelbase
  - 48 Gallon (Diesel Engine) – 176" Wheelbase

### EXTERIOR

- Bumpers – front & rear, black painted
- Daytime Running Lamps
- Fender vents – front
- Front Box Step and Rear Bumper Step
- Glass – solar-tinted
- Grille – black painted
- Handles – door & tailgate, black
- Jack
  - 3-Ton mechanical (250/350 SRW)
- Manually telescoping/folding trailer tow with power/heated glass, heated convex spotter mirror, integrated clearance lamps/turn signals
- Operator Commanded Regeneration (OCR) (6.7L Power Stroke® Diesel engine only)
- Tailgate – Removable w/key lock
- "Three-Blink" lane change signal
- Tires
  - LT245/75R17E BSW A/S
- Tow hooks – front, two (2)
- 2.5" Built Ford Tough® Trailer Hitch Receiver
- Trailer Sway Control
- Trailer Tow Package – 7-wire harness w/relays & 7/4 pin connector
- Wheels
  - F-250/F-350 SRW – 17" Argent Painted Steel w/painted hub covers/center ornaments
  - Manual Locking Hubs (4x4)
  - Spare tire, wheel & carrier
- Windshield wipers – intermittent

### INTERIOR/COMFORT

- 4.2" LCD Productivity Screen: includes menus for Gauge Setup, Trip Computer, Fuel Economy and Towing/Off-Road applications
- Air conditioning – manual, single zone
- Cabin Air Particulate Filter
- Door-trim – armrest/grab handle & reflector
- Floor covering – Black, full length vinyl
- Instrumentation – Multi-function switch message center
- Mirror – rearview 11.5" day/night
- Outside Temperature Display
- Overhead console w/dual storage bins and map lights
- Power Equipment Group – 1 st row (front-seat) windows w/one-touch up/down, power 2nd row (rear-seat) windows; power door-locks w/backlit switches & accessory delay; power tailgate lock

- Powerpoint – auxiliary two (2) in instrument panel
- Scuff plates – front, color-coordinated
- Seats – Front, HD vinyl, 40/20/40 split bench w/center armrest, cupholder and storage (manual lumbar – driver's side), front center-seat w/integrated restraint
- Steering wheel – black urethane with tilt and telescoping steering wheel/column; includes three (3) button message control
- Sun visors – color-coordinated vinyl, driver w/pocket, passenger w/uncovered mirror
- Window – Rear, fixed

### SAFETY/SECURITY

- AdvanceTrac® with RSC® (Roll Stability Control™)
- Belt-Minder® (front safety belt reminder)
  - chime & flashing warning light on I/P if belts not buckled
- Center High-mounted Stop Lamp (CHMSL)
- Driver and passenger frontal airbag; passenger side deactivation Switch
- Ford Security Package (1-Year included with activation)
- Headlamps – Quad beam jewel effect halogen
- Individual Tire Pressure Monitoring System (TPMS)
- Mirrors – Manually telescoping/folding trailer tow with power/heated glass, heated convex spotter mirror, integrated clearance lamps/turn signals
- Rear View Camera
- Remote keyless entry
- Safety belts – w/height adjustment D-ring
- Safety Canopy® System (incl. side-curtain airbags)
- SecuriLock® Passive Anti-Theft System
- SOS Post-Crash Alert System™
- Stationary Elevated Idle Control

### FORD CO-PILOT360™ TECHNOLOGY

- AutoLamp (Auto On/Off Headlamps)
  - Cruise Control
  - Hill Start Assist
- ### FUNCTIONAL
- Audio – AM/FM stereo/MP3 Player (four (4))
  - Alternator – 157 AMP
  - Battery
    - Gas engine – 750-CCA, 78-AH, single
    - Diesel engine – 750-CCA, 68-AH, dual AGM (6.7L Power Stroke® Diesel engine)
  - FordPass Connect™ (5G)
    - 5G Wi-Fi hotspot connects up to 10 devices 1
    - Remotely start, lock and unlock vehicle
    - Schedule specific times to remotely start vehicle
    - Locate parked vehicle
    - Check vehicle status
  - Rear axle – Non-Limited-Slip (F-250 and F-350)
  - SYNC® 4
    - 8" LCD Capacitive Touchscreen with Swipe Capability
    - Wireless Phone Connection
    - Cloud
    - AppLink® w/App Catalog
    - 911 Assist®
    - Apple CarPlay® and Android Auto™ Compatibility — Digital Owner's Manual

**9950# GVWR Regular Cab 8 Ft. Box, 142"WB, 10000# GVWR**

<input type="checkbox"/>	Base Price 4x2 (F2A/600a), (T.4)	\$43,478.00
<input type="checkbox"/>	Base Price 4x4 (F2B/600a), (T.6)	\$45,965.00

**10000# GVWR SuperCab 8 Ft. Box, 164"WB, 10000# GVWR**

<input type="checkbox"/>	Base Price 4x2 (X2A/600a), (T.5)	\$45,746.00
<input type="checkbox"/>	Base Price 4x4 (X2B/600a) (T.8)	\$48,278.00

**10000# GVWR Crew Cab 6 3/4 Ft. SHORT Box, 160" WB, 10000# GVWR**

<input type="checkbox"/>	Base Price 4x2 (W2A/600a)	\$46,684.00
<input checked="" type="checkbox"/>	Base Price 4x4 (W2B/600a)	\$49,211.00

**10000# GVWR Crew Cab 8 Ft. Box, 176" WB, 10000# GVWR**

<input type="checkbox"/>	Base Price 4x2 (W2A/600a)	\$46,864.00
<input type="checkbox"/>	Base Price 4x4 (W2B/600a)	\$49,400.00

<u>Available Standard Options</u>		<u>Price</u>	
	<u>Option</u>	<u>Reg.&amp;Super/Crewcab</u>	
<input type="checkbox"/>	6.7L Power Stroke 4V Diesel V8 (B20)/10-Spd Auto.	99T/44G	9995.00
<input type="checkbox"/>	CNG/LPG Fuel Capable Engine (Gas Engine Only)	98F	315.00
<input type="checkbox"/>	Engine Block Heater	41H	100.00
<input type="checkbox"/>	Rapid-Heat Supplemental Cab Heater	41A	250.00
<input type="checkbox"/>	Seats, 40/20/40 Split Bench Vinyl	AS	Standard
<input checked="" type="checkbox"/>	Seats, 40/20/40 Split Bench Cloth	1S	100.00/315.00
<input type="checkbox"/>	Seat, Vinyl High Back Buckets	LS	355.00
<input type="checkbox"/>	Seats, Cloth High Back Buckets	4S	515.00/615.00
<input type="checkbox"/>	Interior Work Surface (40/20/40 Cloth or Vinyl Seats Only)	52S	140.00
<input type="checkbox"/>	Tires, LT245/75Rx17E All-Terrain (5)	TBM	165.00
<input type="checkbox"/>	Engine Idle Shutdown Timer (Can Be Set 1-30 Minutes)	86K	250.00
<input type="checkbox"/>	Powercode Remote Start System	76S	250.00
<input type="checkbox"/>	Power Sliding Window (Includes Privacy Glass with Heated 435/43B/924 Backlight/Rear Window Defrost <u>Super and Crew Cab Only</u> )		435.00
<input type="checkbox"/>	Dual Alternators 410 amp	67B	115.00
<input type="checkbox"/>	Alternator 250 amp (6.8L Gas Only)	67E	85.00
<input type="checkbox"/>	Dual Batteries (68 Amp.) (Gas Engines Only, Includes Dual Alternators 410 amp)	86M/67B	325.00
<input type="checkbox"/>	Pro Power Onboard – 2KW (Includes Dual Batteries 86M)	43K/86M	1195.00
<input type="checkbox"/>	110V/400W Outlet	43C	175.00
<input type="checkbox"/>	Keys Extra (Regular) \$75.00 x __ =	Sig	75.00 ea
<input type="checkbox"/>	Keys Extra (With Power Group) \$220.00 x __ =	Sig	220.00 ea
<input type="checkbox"/>	Trailer Brake Controller Tow Command	52B	300.00
<input type="checkbox"/>	Transmission Power Take-Off Provision ( <u>6.7L Diesel Only</u> )	62R	280.00
<input type="checkbox"/>	Cab Steps Molded Black	18B	320.00/445.00
<input type="checkbox"/>	Roof Clearance Lights	592	80.00
<input type="checkbox"/>	Tailgate Step, Incl. Tailgate Assist, Step & Handle	85G	375.00
<input checked="" type="checkbox"/>	Upfitter Switches (6) located in overhead console)	66S	165.00
<input type="checkbox"/>	Ford Pro Upfit Integration System	18A	400.00
<input checked="" type="checkbox"/>	Snow Plow Prep Package(N/A with 67H)	473	250.00
<input type="checkbox"/>	Camper Package	471	160.00
<input type="checkbox"/>	Snow Plow/Camper Package	47B	305.00
<input type="checkbox"/>	Suspension Package, Heavy Service(N/A with 473)	67H	125.00



[ ] Payload Upgrade Package	68U	100.00
<b>(Not Available Regular Cab 4x2 F2A)</b>		
[ ] <b>XL Chrome Pkg.</b> (Chrome front and rear step bumper, Bright Chrome Hub Covers and Center Ornaments & BoxLink with Brackets and 4 Premium Locking Cleats)	96V	225.00
[ ] <b>XL Drivers Assist Pkg.</b> (Automatic High Beam, Pre-Collision Assist with Automatic Emergency Braking (AEB) and Forward Collision Warning)	96D	730.00
[ ] <b>4x4 Off-Road Pkg</b> (Includes. Skid Plates, E-Locking Axle, and Tires, (5) LT245/75Rx17E All-Terrain)	17X/X3E/TBM	1090.00
[ ] <b>Tow Technology Pkg.</b> (360-Degree Camera Package, Driver Assist Package, Lane Departure Warning (XL only), Pro Trailer Backup Assist™, Pro Trailer Hitch Assist™, and Trailer Reverse Guidance)	52T/874/96D	2785.00
[ ] <b>360-Degree Camera Package</b> (Driver Assist Package, 360-Degree Camera System (Incl. Picture in Picture capability), Center High-Mounted Stop Lamp (CHMSL) Camera, Wired Aux Trailer Camera Compatibility, BLIS with Cross-Traffic Alert / BLIS with Trailer Coverage, LED Center High-Mounted Stop Lamp (CHMSL), Rear Parking Sensors, and Reverse Sensing System w/ Reverse Brake Assist)	874/96D	1880.00
<b>[x] Axle, Electronic Locking</b>	<b>X3</b>	<b>430.00</b>
[ ] Drop in Plastic Bedliner	85L	350.00
<b>[x] Tough Bed(Spray-in-bedliner)</b>	<b>85S</b>	<b>595.00</b>
[ ] Bed Mat(N/A w/85S Tough Bed Spray-in-Bedliner)	85M	180.00
[ ] Splash Guards/Mud Flaps	61S/62S	130.00
[ ] Wheel Well Liner (Front)	61L	180.00
[ ] Wheel Well Liner Front and Rear	61N	325.00
[ ] Exterior Backup Alarm	76C	140.00
[ ] LED Box Light (Not Available with LED Warning Strobes 91S)	66L	60.00
[ ] 360-Degree Dual Beacon LED Warning Strobes-Amber	91S	650.00

**Total Price \$51,626.00 ea**

Colors for F-250

Exterior Colors

Race Red	[PQ]	[ ]
Antimatter Blue Metallic	[HX]	[ ]
Avalanche	[DR]	[ ]
Agate Black	[UM]	[ ]
Oxford White	[Z1]	[ ]
Carbonized Gray Metallic	[M7]	[ ]

**SPECIAL PAINT**

<b>School Bus Yellow Add \$660.00</b>	<b>[BY]</b>	<b>[x]</b>
<b>Omaha Orange Add \$660.00</b>	<b>[MB]</b>	<b>[ ]</b>
<b>Green Gem Add \$660.00</b>	<b>[W6]</b>	<b>[ ]</b>

# CITY OF CARO

CITY MANAGER  
SCOTT R. CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
GREGORY HUTCHISON  
CHARLOTTE KISH  
DOREEN OEDY  
HEIDI PARKER  
JILL WHITE

## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Tuesday, November 26, 2024  
RE: Agenda Item – Snow Works Lease Renewal

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Members of the Caro City Council,

As you know, last year the City agreed to lease the former Tuscola County Recycling Building on Mertz Road to Snow Works LLC for 6 months, with a 6 month renewal, for a sum of \$800.00 per month after their previous location in Fairgrove was destroyed in a fire.

During the last year, this business has made improvements to the building and has continued to provide service to the City of Caro, and other surrounding communities, and has expressed a desire to stay in the current location for a term of 3 years. After discussion on terms Snow Works and I agreed to propose a renewal of their lease for a term of 3 years, but to increase the rent to \$825.00 in year one, \$850.00 in year two, and \$875.00 in year three. All other terms of the lease would pull forward from the original lease Council agreed to a year ago.

Continuing to lease this space will continue to turn this building from a money losing asset into a money gaining asset with the bills being paid by Snow Works and the City receiving rent. The original contract was written by the City Attorney, the only changes are the term length and the changes in rent prices.

Options for motions are:

1. Motion to approve the lease renewal for the 1123 Mertz Road property with Snow Works LLC for a three-year term as proposed.
2. Instruct the City Manager to renegotiate the lease with instructions
3. Postpone for further discussion.
4. Take no action.

## LEASE

THIS LEASE is made this \_\_\_\_\_ day of \_\_\_\_\_, 202\_, by and between the CITY OF CARO, a Michigan municipal corporation ("Lessor"), whose address is 317 S. State Street, Caro, Michigan, 48723, and CARO SNOW WORKS, LLC, a limited liability company ("Lessee"), whose business address is 5040 W. Center Street, Fairgrove, Michigan 48733.

1. **Agreement.** For and in consideration of the rents and covenants herein, and on the terms and conditions herein, Lessor leases to Lessee the building formerly known as the Tuscola County Recycling Center ("Premises"), which is located at 1123 Mertz Rd., Caro, Michigan 48723 on Parcel No. 013-011-100-0800-00. Lessee has had an opportunity to inspect the Premises and accepts them "AS IS," and Lessor has no obligation to provide any alterations or improvements for the Premises, except as may be expressly provided herein.

2. **Use.** The Premises shall be occupied and used exclusively for the purposes of facilitating Lessee's professional operation of Caro Snow Works, LLC, including incidental and ancillary uses, and for no other purposes. Such use by Lessee shall not be changed without the prior written consent of Lessor, which consent shall not be unreasonably withheld, delayed, or conditioned.

3. **Rent.** Lessee shall pay to Lessor as rent the sum of Eight Hundred Twenty-Five Dollars (\$825.00) per month in year one, Eight Hundred Fifty Dollars (\$850.00) per month in year two, and Eight Hundred Seventy-Five Dollars (\$875.00) per month in year three, in addition to all related real property taxes. Each monthly installment shall be paid in advance, without setoff or demand, on or before the first day of each month of the term and renewal.

4. **Term, Renewal, and Termination.** This Lease shall run for a term of three (3) years, commencing on \_\_\_\_\_, 202\_. Lessor or Lessee may terminate this Lease upon thirty (30) days prior written notice to the other party. Upon termination, Lessee shall surrender possession of the Premises to Lessor in the condition it was in when it was delivered to Lessee, except for normal wear and tear. Lessor shall retain any improvements to the Premises constructed or otherwise made by Lessee. Lessee shall not "hold over" or continue occupying the Premises following termination.

5. **Utilities.** Lessor agrees to pay all utility and service charges levied against or attributed to the Premises including, but not limited to, charges for heating, electricity, water, sewer, telephone, cable, and gas.

6. **Repairs and Maintenance.** Lessee shall be responsible for all maintenance and repair of the Premises. Lessor shall not provide any services for the Premises, including, but not limited to, grounds maintenance, trash removal, parking lot maintenance, building maintenance, snow and ice removal, or other maintenance. Lessee shall keep the Premises in reasonable repair. Lessee may make structural or mechanical alterations or improvements to the Premises, but only if Lessee obtains the prior written consent of Lessor, which consent shall not be unreasonably withheld, delayed, or conditioned.

7. **Compliance with the Law, Liability, and Indemnification.** Lessee agrees to

comply with all applicable local, state, and federal laws, rules, regulations, ordinances, and decrees, and to keep and save Lessor harmless from any costs, losses, liabilities, penalties, damages, or charges imposed or incurred for any violation of said ordinances and laws, rules, regulations, and decrees, but in no event shall Lessee be liable to indemnify or save Lessor harmless from any costs, losses, liabilities, penalties, damages, or charges arising from or related solely to acts or omissions of Lessor.

8. **Assignment.** Lessee shall not assign or transfer this Lease or any part thereof without the prior written consent of Lessor.

9. **Insurance.**

a. Lessee will provide comprehensive and general public liability insurance against claims for personal injury, death or property damage occurring in connection with the use and occupancy of the Premises. The limits of such insurance shall be not less than One Million Dollars (\$1,000,000.00) per occurrence and not less than One Million Dollars (\$1,000,000.00) in aggregate. Lessee shall furnish Lessor a binder or policy of the insurance upon signing. The policy or binder shall name Lessor as an additional insured, primary and noncontributory, and shall provide for at least thirty (30) days' prior written notice (or ten (10) days for nonpayment of premium) of any change in coverage or of cancellation. The limits of insurance shall be increased consistent with good insurance practices.

b. Lessee shall be solely responsible for, and shall maintain at its own expense, casualty insurance on Lessee's personal property, including, without limitation, Lessee's equipment, vehicles, and other personal property at any time situated on the Premises during the term of this Lease.

10. **Waiver.** One or more waivers of any covenant or condition of this Lease by Lessor shall not be construed as a waiver of a further breach of the same covenant or condition or of any other covenant or condition.

11. **Binding on Successors and Assigns.** The covenants, conditions, and agreements made and entered into by the parties hereto are binding on their respective successors and assigns.

12. **Notice.** All notices permitted or required by this Lease shall be deemed to have been fully given when made in a writing delivered electronically or in paper form to the addresses set forth in the introductory clause of this Lease, with acknowledgment of receipt by the party to whom notice is given.

13. **Quiet Enjoyment.** For so long as Lessee pays the prescribed rent and performs or observes all of the terms, conditions, covenants, and obligations of this Lease, Lessee shall at all times have the peaceable and quiet enjoyment, possession, occupancy, and use of the Premises against the claims of anyone claiming by, through, or under Lessor, subject to any mortgages, underlying leases, or other matters of record to which this Lease is or may become subject.



14. **Right of Entry.** Upon reasonable advance notice to Lessee (or at any time without notice for an emergency), Lessor may enter upon the Premises at reasonable hours for the limited purpose of maintaining, inspecting, or repairing the same.

15. **Severability.** In the event that any clause or provision of this Lease becomes or is found by a court of competent jurisdiction to be invalid, illegal, void, or unenforceable, this Lease shall continue in full force and effect without said invalid, illegal, void, or unenforceable provision.

16. **Other Provisions.** This Lease represents the entire agreement between the parties. No oral or written, prior or contemporaneous agreements shall have any force or effect, and the Lease may not be amended, altered, or modified except by a written instrument signed by both parties. This Lease shall be construed in accordance with Michigan law. This Lease has been negotiated at arm's length and carefully reviewed by both parties. This Lease has been negotiated and drafted by Lessor and Lessee, and therefore any ambiguity shall not be construed against either Lessor or Lessee based on any rule of construction requiring that ambiguities be resolved against the drafter of the document.

17. **Signing Authority.** The representatives signing this Lease have full power and authority to sign this Lease.

18. **Counterparts.** This Lease may be executed in counterparts, all of which together will be deemed an original of this Lease. A facsimile signature or any other electronic signature shall be deemed and constitute an original signature and shall be binding and accepted as an original signature.

IN WITNESS WHEREOF, the parties have executed this Lease the day and year first above written.

CITY OF CARO, Lessor

By: \_\_\_\_\_  
Its: Karen Snider  
Mayor

CARO SNOW WORKS, LLC, Lessee

By: \_\_\_\_\_  
Its: Jason W. Lockwood  
Owner



## TUSCOLA COUNTY ECONOMIC DEVELOPMENT CORP

Empowering Leaders in Agriculture, Manufacturing, and Clean Energy

141 S Almer St, Caro, MI 48723 • (989) 673 - 2849 • [www.tuscolacountyedc.org](http://www.tuscolacountyedc.org) • [tkeyes@tuscolaedc.org](mailto:tkeyes@tuscolaedc.org)

# REQUEST FOR PAYMENT OF SERVICES

**DATE:**  
9/10/2024

**TO:**

City of Caro  
Karen Snider  
317 State St.  
Caro, MI 48723

**REQUEST #**  
178

CONTACT	JOB	DUE DATE
Trevor Keyes	Executive Director	9/30/2024

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	2024 Investment into the Tuscola County Economic Development Corporation	\$7500	\$7500
TOTAL			\$7500

**MAKE CHECKS PAYABLE TO TUSCOLA COUNTY EDC**

**THANK YOU FOR YOUR SUPPORT OF OUR PROGRAMS TO DEVELOP THE ECONOMIC  
CLIMATE OF OUR COMMUNITIES IN TUSCOLA COUNTY!**

# CITY OF CARO

CITY MANAGER  
SCOTT CZASAK  
CITY CLERK  
RITA PAPP  
CITY TREASURER  
TAMMY RIES  
CITY ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
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MAYOR  
KAREN SNIDER  
CITY COUNCIL  
EMILY CAMPBELL  
GREGORY HUTCHISON  
CHARLOTTE KISH  
DOREEN OEDY  
HEIDI PARKER  
JILL WHITE

**TO:** City Council  
**FROM:** Karen Snider – Mayor  
**SUBJECT:** Mayor's Report  
**DATE:** December 2, 2024

It is fantastic to have the construction completed on the M-24 bridge and although it has been an inconvenience, I hope you will find it worth the wait. So many individuals can return to a normal driving routine. I am extremely excited that the road has opened prior to the children's winter events that will be taking place at Chippewa landing.

I attended Caro Rotary on November 18, 2024, and unfortunately the main speaker, Rotary District Governor Rod Bieber was unable to attend. Caro Rotary Club President Mark Wolfe was also absent, so Past President Erin Schmandt chaired the meeting. Erin talked about library updates and shirts for sale as a fundraiser. She also discussed the Christmas Season and the need for donations to purchase gifts to allow children to have a Merry Christmas. Representative Matt Bierlein discussed updates in the House and Senate.

I attended the Parks and Recreation Committee which was held on November 19, 2024.

Economic Development Corporation (EDC) met on November 20, 2024, and I had the opportunity to attend. Trevor Keyes, Tuscola County Executive Director presented a power presentation regarding Municipal Agreements for Services and what municipal allocations to EDC from local government are used to accomplish. Mr. Keyes also announced that Michael Clinesmith is the Grant Administrator.

The Caro High School Drama Department presented "A Christmas Carol" play and I had the honor of attending on November 22, 2024. The cast was so amazing and had the entire audience laughing. Also, Carolers performed under the direction of Tammie Koters.

I attended Rotary on November 25, 2024, and the discussions were to help all members have a deeper understanding of what the club does and how the members carry on the service and support to our service area, our District plus Country and that the club does provide to the entire WORLD. It gave the members more ideas and opportunities that we could participate in.

Planning Commission was cancelled on November 26, 2024.



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## MEMORANDUM

TO: Caro City Council  
FROM: City Manager Scott R. Czasak  
DATE: Tuesday, November 26, 2024  
RE: City Manager's Report

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Members of the Caro City Council,

As I write this report, I am in the middle of my late year vacation, and I have thoroughly enjoyed the time to relax after a very busy summer here in Caro. I hope between the time I write this and the time of the Council meeting all who read this have had a great Thanksgiving and are already looking forward to the Christmas season.

As I have mostly been on vacation since the last Council meeting, I don't have as much to report as normal, however I am very happy that our long local nightmare is over, and the M-24 bridge is reopened! It is good to see this project done before winter when snow removal on the detours, both official and unofficial ones, became a problem. There will be some clean up work in the Spring but that will only require temporary lane closures, not a full closure.

At the last meeting, there was a question about the bill from R&R Technical Services as it was above the \$500 per month bid for maintenance. Importantly, this amount covers the computers and main server and certain hours of maintenance. One of the aspects of this bid I spoke of to Council is it allowed us control of our choices in software, and the additional costs are mostly due to this. The monthly recurring costs for Microsoft 365 Business Standard, otherwise known as Office, and our Microsoft 365 Email Accounts are the main recurring monthly cost. Additionally, there are other servers not in the bid with are also maintained by R&R, including the police server that the Chief discussed which required specialized training. The other monthly costs reflected in this bill are the additional costs of security cameras, which are \$3 per month per camera, an upgraded router, and a new network video recorder to handle recordings from the additional cameras. The bill is reflective of normal monthly costs plus some new hardware which is required from time to time.

As this is the last meeting of my current contract, I wanted to take a moment to reflect on the last two years and what we have accomplished, and to be in a position to discuss the first renewal of a City Manager contract in over a decade is one of the biggest accomplishments and we should all be proud to be in this position. These last two years have been a roller coaster ride for me, but I am proud of what I have done and the impact

which has been made because of the work accomplished in my time in Caro. I wish to take next to no credit as nothing would have been done without the exceptional work of everyone on the City staff, and while I may be the one at the top of the masthead, I would be nothing without those who I work with every day. I will forever be grateful for them.

Go Lions!

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**TO:** City Council/City Manager  
**FROM:** Rita Papp – City Clerk  
**SUBJECT:** Clerk's Report  
**DATE:** December 2, 2024

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- Per Chapter VII, Section 7.6(b) of the City Charter, ample notice was given to the council by the clerk of the expiration of the City Managers contract via email on November 13, 2024.
  - Working on the 2025 Council/Boards meeting schedule. Waiting on Planning Commission to approve their calendar before presenting to the Council for approval.
  - Attended DDA Special Meeting November 26, 2024.
  - Per DDA's request, I posted the DDA Assistant position on Indeed, Facebook, and Website. The deadline for applications is December 10, 2024.
  - Received 2 applicants for Planning Commission. Mayor Snider is reviewing.
  - Received 2 applicants for DDA. Mayor is reviewing.
  - I will be attending Michigan Association of Municipal Clerks Master Academy, December 3-5, 2024 in Mt. Pleasant. Highlights are legislative updates and post-election updates from the Bureau of Elections as well as techniques for stress.